



UTAH VALLEY CONVENTION CENTER EXHIBITOR SERVICE ORDER FORM

220 WEST CENTER STREET
PROVO, UTAH 84601
WWW.UTAHVALLEYCONVENTIONCENTER.COM
PHONE: (801) 851-2211 FAX: (801) 851-2220
brichardson@utahvalleycc.com



ELECTRICAL

Event:	Company Name:
Event Dates:	Mailing Address:
Exhibit Location/Booth:	City: State: Zip:
Ordered By:	Phone: Fax:
On-Site Contact:	E-mail:

EQUIPMENT	QTY	14 DAY ADV PRICE	REG PRICE	TAX	TOTAL	24 HR POWER
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ADVANCED PRICING IS VALID WITH FULL PAYMENT RECEIVED 14 CALENDAR DAYS PRIOR TO EVENT MOVE IN.

POWER STRIP		\$ 5	\$ 6	x 7.25%		Y or N
120 V-SINGLE PHASE 10 AMPS (960 WATTS)		\$ 65	\$ 90	N/A		Y or N
120 V-SINGLE PHASE 20 AMPS (1920 WATTS)		\$ 90	\$ 115	N/A		Y or N
208 V-THREE PHASE 30 AMPS		\$ 250	\$ 300	N/A		Y or N
208 V-Single PHASE 30 AMPS		\$ 200	\$ 250	N/A		Y or N
208 V-SINGLE PHASE 50 AMPS		\$ 300	\$ 350	N/A		Y or N
208 V-THREE PHASE 50 AMPS		\$ 350	\$ 400	N/A		Y or N
208 V-SINGLE PHASE 100 AMPS		\$ 400	\$ 500	N/A		Y or N
208 V-THREE PHASE 100 AMPS		\$ 450	\$ 550	N/A		Y or N
24 HOUR POWER = TOTAL PRICE OF OUTLETS _____ X .5				N/A		

Service may not be available day of event.
Be sure to pre order your services.

If hard wiring of your item is required, additional charges may apply.
Please contact (801) 851-2219 for additional information.

PAYMENT INFORMATION

Credit Card Type:	Credit Card Number:
Expiration Date:	Security Code (Last 3 on back of card or 4 digits on front of Amex.)
Name on card (Please Print)	
Signature	Date
Billing Address:	
City:	State: Zip:

Please make checks payable to:
Utah Valley Convention Center

CANCELLATION POLICY

If cancellation occurs before installation and more than 6 days prior to the first scheduled move-in day: **90% REFUND.**
If cancellation occurs before installation but 6 days or less prior to the first scheduled move-in day: **75% REFUND.**
If cancellation occurs after installation or after the start of the first scheduled move-in day: **NO REFUND.**

All terms, conditions, and rates on this form are subject to change at any time without notice.

TOTAL